



## Workshop #4: Community Voices: Partnering for Accessibility and Inclusion in Library Planning

### Activity Worksheet #3

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#### Directions:

1. Break into small (3-5 people) discussion groups.
  2. Complete activity worksheet #3. It contains a description of the situation and the information needed by the librarian (who is leading the meeting).
  3. Regroup after 20 minutes and have a presenter ready to share your work with the group.
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1. Use some of these questions to help you fill out your chart. These represent those suggested by all members of your group (in the interests of time, no more than one per person).

<b>Strengths</b>	<b>Weaknesses</b>
<ul style="list-style-type: none"><li>● What advantages does your library have?</li><li>● What do you do better than anyone else?</li><li>● What unique or low-cost resource can you draw upon that others can't?</li></ul>	<ul style="list-style-type: none"><li>● What could you improve?</li><li>● What should you avoid?</li><li>● What do people in your community see as your weakness?</li><li>● What factors lose you patrons?</li></ul>

<ul style="list-style-type: none"> <li>• What do people in your community see as your strengths?</li> <li>• What is currently working and why?</li> </ul>	
<b>Opportunities</b>	<b>Threats</b>
<ul style="list-style-type: none"> <li>• What good opportunities can you spot?</li> <li>• What interesting trends are you aware of?</li> <li>• Where do you have the support to grow upon?</li> <li>• What community partners can you utilize?</li> <li>• Where is there a need?</li> </ul>	<ul style="list-style-type: none"> <li>• What obstacles do you face?</li> <li>• What are your competitors doing?</li> <li>• Are standards or specifications for your library's programs or services changing?</li> <li>• Is changing technology or lack of current technology preventing improvement?</li> <li>• Could any of your weaknesses threaten your library?</li> </ul>

2. The blank SWOT box for you to fill out is on the next page.

<b>Strengths</b>	<b>Weaknesses</b>
<b>Opportunities</b>	<b>Threats</b>