

***Project ENABLE***  
***Action Plan Implementation Report***

This case study template will be used to gather descriptive information on the specific action plan that you have implemented in your school to meet the needs of students with disabilities. **Use this form to tell your story about how your plan is making a difference.**

Please complete all questions and save this document for your records. Then go to the project wiki to enter your case study.

**General Information**

1. School District:	Dutchess BOCES
2. School:	Salt Point Educational Center
3. Type of school and grade levels served:	K-8 Alternative and Special Education
4. Primary Contact Person:	Matthew LaBrake, School Library Media Specialist
5. Primary Contact Email:	matthew.labrake@dcboces.org
6. Action Plan Collaborators:	N/A

**General Action Plan Information**

7. Link to Wiki page:	<a href="http://projectenable.wikispaces.com">http://projectenable.wikispaces.com</a>
8. Date Action Plan Implementation Began:	August 2011
9. Date Action Plan Implementation Ends:	Ongoing...
10. Brief Description:	The idea of this action plan is to make modifications to the library media center and the services provided through it, to meet the needs of students with disabilities. The actual goals were to 1) Rearrange the computer lab furniture to allow for easier access, 2) Add a section into my "collaborative planning sheet" for special accommodations to increase my awareness of individual students' needs, and 3) provide access to a number of Web2.0 tools for both students and teachers to allow for collaboration in a digital environment and the creative expression of knowledge through digital tools.
11. Which of the following categories (from ALA's Library Services for People with Disabilities Policy) are addressed in your action plan?	<input checked="" type="checkbox"/> <b>Library Services</b> – services to improve access to resources and information <input checked="" type="checkbox"/> <b>Facilities</b> – structural and communication barriers removed <input type="checkbox"/> <b>Collections</b> – materials provided in a variety of formats <input checked="" type="checkbox"/> <b>Assistive Technology</b> – provide technology solutions <input type="checkbox"/> <b>Employment</b> – recruit employees with disabilities <input checked="" type="checkbox"/> <b>Library Education, Training, and Professional</b>

	<input type="checkbox"/> <b>Development</b> – e.g., training opportunities for staff <input type="checkbox"/> <b>Other</b> – please specify:
12. Grades impacted (check all that apply):	<input type="checkbox"/> Pre-K <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 8 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> K <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 9 <input type="checkbox"/> 12 <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 10

### Initial Planning and Implementation

13. Setting and strongest driving force:	Salt Point Center, a K-8 Alternative and Special Education School, is located in the city of Poughkeepsie, right in the center of the Hudson River Valley. Although the student population is only around 150, the school serves children from our 12 component districts in Dutchess County. The school has a moderate level of technology available, but is determined to grow and get on the cutting edge.
14. Impact of training:	The training I received through Project ENABLE has really helped raise my awareness of the library and information needs of students with disabilities; and how to tweak my facilities, programs, and services, to best meet those needs. Also, creating an action plan and being held responsible for its implementation is a huge motivational factor in actually making these changes.
15. Biggest planning challenge:	The biggest planning challenge was coming up with realistic objectives that I could hold myself accountable for. The action plan template really helped me work through this as I was able to write out the goals and objectives, the methods, activities, and resources I would use to meet these, and the benchmarks I would use to determine success.
16. Biggest implementation challenge:	The biggest implementation challenge was finding the time to do these things. Having my goals in writing and putting manageable dates on my calendar helped me stay on track and get them done.

### Evaluating Effectiveness

17. Key players:	The responsibility of implementing my action plan fell solely on me; however it wouldn't be possible without the support of the school's principal, and the cooperation of the entire faculty. Two of my goals are directly related to collaboration with teachers on projects in the school, so without their support of the program and willingness to collaborate, they would be meaningless.
18. Administrative support:	My principal has an attitude of "do it first, show me later." He loves to see initiative, but doesn't express interest until he sees it in action. This really allows me to be creative with the program and make changes like this without having to request permission. Obviously, the goals of my action plan promote positive outcomes, so he was very happy to see the results.
19. Support of effective teaching approaches:	The rearrangement of the room allows for easier access to the computers and easier monitoring of what students are doing. This

	is important during group projects in the library. The addition of a special accommodations section in my planning sheet allows me to focus my attention on individual students' needs, thus promoting effective teaching strategies using assistive technology. The integration of Web2.0 tools into the curriculum has greatly increased student motivation, causing them to take ownership over the learning process.
20. Data collection efforts:	Examples of successful classroom collaborations in the library media center can be viewed on my library website at <a href="http://www.dcboces.org/saltpointcenter/library">http://www.dcboces.org/saltpointcenter/library</a> . Evidence of success is shown through the student work, and was seen by the teachers and myself in the form of motivation during the projects.
21. Data analysis plan:	I use these examples of successful projects to convince other teachers to work with me on similar ones. Success to me is the number of teachers willing to work with me upon recommendations from their colleagues.
22. Outcomes:	Seeing the increased motivation of these students while working on library projects demonstrates impact in itself. Observing individual students with disabilities working at the same level as their classmates with the help of assistive technology shows success. Having other teachers come to me and ask to work on "that really cool project you did with the other class" is inspiration to continue.
23. Essential conditions for success:	It was important to have an administrator that is open to new ideas and change. It was important to have access to the website to exemplify successful student work. It was important to have a faculty that is willing to collaborate on projects.
<b>Making Improvements</b>	
24. Implementation changes:	<input checked="" type="checkbox"/> Not Applicable, no changes at this time.
25. Evaluation changes	I would really like to develop a way to evaluate the success of this project through meaningful data, such as test scores.
<b>Sharing the Benefits</b>	
26. Dissemination of program impact:	I share the impact of this project every day through verbal communication. My goal being to turn the library into a central learning hub for the school, I am constantly approaching teachers and pitching ideas for projects and using the successful results of others to convince them. I write a monthly newsletter for the school, and will do a more formal write-up at the end of the year. I will also be holding trainings at the BOCES level to disseminate this information to my colleagues in the School Library System.
27. Recommendations for other schools:	Hold yourself responsible for the success of your action plan. Make it happen!!
28. List of documents:	"Collaborative Planning Sheet" – available on the resources page

	<p>of the Wiki. My library website with examples of successful classroom collaborations and numerous resources - <a href="http://www.dcbooces.org/saltpointcenter/library">http://www.dcbooces.org/saltpointcenter/library</a>.</p>
<p>29. Case example:</p>	<p>I find the teachers are often afraid to use Web2.0 tools with their students with disabilities. In most cases it seems they are intimidated to use something they aren't familiar with in an environment where failed efforts often result in loss of student attention and negative behavior. I have found that putting these tools in the hands of these students, causes them to really take ownership over the learning process and become extremely motivated to succeed. Whether it is using a Wiki to collaborate with a group on a paper, or using tools such as Blabberize, Animoto, or Glogster to creatively express their newly acquired knowledge, the students embrace the opportunity and go above and beyond to do well.</p>